



TIPS FOR GRANT WRITING

1 Be Creative!

- Are you thinking outside the box?
- What will spark student interest?
- Is it project based?
- Do you have a catchy title?
- Is there program longevity?
- Are parents or the community involved?
- How many students are you targeting?



2 Follow the Guidelines

- Answer all the questions.
- Be specific about your request.
- Provide all the details necessary.
- Use descriptive words.
- Be clear about the outcomes.
- Obtain your principals signature.
- Detail the district goals you are targeting.
- Provide assessment details.



3

Budget Information

- Include a complete budget. This can be in the response box or as an uploaded document.
- Don't ask for more than your eligibility Indicates. (Single teacher up to \$500 or up to \$1,000 if collaborating 2+)
- If your plan costs more than you are asking for, provide the source of additional funding.
- Be sure to include the cost of taxes and shipping when appropriate.
- Make sure to track your expenditures to stay on budget.



4

Other Considerations

- Use the upload option when appropriate to share photos of your items, student work, research to support your proposal
- Field Trips are not a high priority.
- If requesting technology, detail how it will be used to meet district goals.
- Make your proposal easy to read.
- If applying for a collaborative grant make sure to highlight the collaboration and the benefits for student achievement.



The first step to grant approval is APPLYING.

Apply online at mvefoundation.net/grants