



Educational Grant Program

FALL 2025-2026

The Moreno Valley Education Foundation (MVEF) Educational Grant Program is designed to support innovation and excellence in our schools by providing funding to MVUSD **certificated and classified staff**. These grants help bring creative, engaging, and inclusive ideas to life—ideas that enhance teaching and learning across our district.

This grant is **not a replacement for district or site funding**. Instead, it is meant to fund **innovative or pioneering projects** that may fall outside of traditional budget allocations. All projects must align with **school, department, and district goals** and must be approved by the site principal.

Educator Grant Criteria

Must Include At Least Three:

- Demonstrate a strong curricular justification
- Support at least one MVUSD Superintendent's Goal
- Demonstrate potential for implementation beyond initial setting
- Include measurement of expected student outcomes
- Include evidence of at least one of the following:
 - Innovative teaching
 - Project-based education
 - Experiential learning
 - New technologies
 - Character development
 - Arts integration
 - Celebration of all people

****Must provide Principal approval through application signature and/or email notification.**

Eligible Applicants

Any MVUSD employee working at a school site is eligible to apply. **Collaboration is highly encouraged**, especially across grade levels, departments, or school sites. Grants that show the potential to be scaled or shared are prioritized. All applicants must have approval and support for their specific grant application from a site Principal.

Project Period

All approved Educational Grant proposals must take place in the application year – before, during or after school.

Grant Application, Assessment and Evaluation

How to Apply

1. Complete the [MVEF Grant Application Form electronically](#).
2. Clearly outline:
 - a. Who the program will serve
 - b. Why it benefits students
 - c. How it will be implemented
 - d. What makes it innovative
 - e. How success will be measured

Proposals must be submitted on the MVEF Educational Grant Application. Please be clear and concise in your responses and address all topics on the submission form

Grant Timeline - Fall 2025

Milestone	Date
Submission Windows	August 18 th – October. 10 th 2025
Award Notifications	November 7th, 2025
Funding Becomes Available	November 7th, 2025
Expenditure Deadlines	June 30th , 2025
Final Evaluation Report Due	June 30th , 2025

- Evaluation – Proposals will then be presented to the Educator Grant Committee.
- Announcement – All Applicants will receive notification regarding their proposal request.
- Reports – Interim reports are encouraged and appreciated. Invitations to events related to the grant should be extended by email to mvedfoundation@gmail.com

Grant Funding Amounts

Individual Teacher Grant	\$100 - \$500
Collaborative Grant (2+ staff)	\$500 - \$1000
Schoolwide Grant	Up to \$1000

Matching Grants Program

If a staff member obtains verified funding from the school site or district, the foundation may match that contribution up to the following amounts:

Individual Grant (2+ staff)	Up to \$500
Collaborative or Schoolwide Grant	Up to \$1000

Collaborations are encouraged and will be given priority. Total grant funding for the 2025-2026 school year will be determined by the success of the scheduled fund raising events and determined by the MVEF Board of Directors.

Allowable Costs

- Materials and Supplies: Supplies directly related to the development or implementation of the educational activity.
- Travel: Reimbursement only for the cost of school buses.
- Ticket or admission fees.
- Guest Presenter/Speaker Fees.
- Prizes: Cost of school spirit wear, ice cream/pizza parties, or other prizes, not to exceed 20% of grant award.

Grant Review and Awards

The Educational Grant Committee is made of up to three MVEF Board Members and two advisors. Advisors are individuals who do not serve on the MVEF Board and are not current educators or administrators in our district. Each proposal is evaluated individually by each committee member and then further evaluated as a group during 1-2 scheduled meetings. Awardees will be listed on the MVEF website. Applicants who are not granted funding are encouraged to seek feedback and to resubmit applications in the following year. Re-application and approval are required to implement the program for subsequent year(s).

Grant Payment Process

There are four options for utilizing your grant funding:

1. District Purchase Order: It is preferred that you order your **materials and supplies** directly through MVUSD's purchasing process. Your point of contact for purchase orders is your site secretary and the MVUSD Purchasing Department.
2. Receipt-Based Reimbursement: This requires submission of the MVEF Reimbursement Form signed by you and your supervisor, and **MUST include original receipts**. If you purchase online, be sure to print the verification of your purchase. Please do not forget to get your principal's signature on the reimbursement form, otherwise your check can not be processed. Make a copy of your original receipts for your personal records.
3. Payments directly from the MVEF: Items that can be paid directly through the MVEF require the completion of the MVEF check request. This option will only be available to pay third party vendors for services rendered or ticket purchased.
4. Transportation costs: All transportation requests must be made directly through the MVUSD transportation department. Your point of contact for all transportation requests is your site secretary and the MVUSD Transportation Department.

Final Evaluation Report

Reports are essential to:

- Share your project's success with the MVEF donor community
- Inspire other educators
- Ensure future funding eligibility
- **Final reports are due by June 30, 2026.** Missing this deadline may impact future grant approvals.

If you have any questions about the application or approval process, please contact MVEF President, Esmeralda Chalfant at mvedfoundation@gmail.com.